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CABY

22-2014

**CIVIL
AVIATION
BYE-LAW**

RETENTION OF NOTOC

Document No.: CABY 22/2014
17th December 2014

PREAMBLE: These Bye-Laws are made by the Civil Aviation Authority of Botswana with the approval of the Minister of Transport and Communications under Section 8 (2) of the Civil Aviation Act, 2011.

CITATION: These Bye Laws may be cited as the Civil Aviation Authority of Botswana (Retention of NOTOC) Bye Laws.

1. PURPOSE

The purpose of this Civil Aviation Bye-Law (CABY) is to clarify the requirements for retention of NOTOC by aircraft registered in Botswana as laid down in Regulation 19 of the Civil Aviation (Dangerous Goods) Regulations 2012.

2. APPLICABILITY

This Bye-Law shall apply to all aircraft operators in the Republic of Botswana.

3. EFFECTIVITY

This Civil Aviation Bye-Law (22-2014) shall become effective immediately.

4. REFERENCES

- Civil Aviation (Dangerous Goods) Regulations 2012, Regulation 19

5. REQUIREMENTS

- 5.1 An operator of an aircraft in which dangerous goods are to be carried as cargo shall, before the flight begins, provide the pilot-in-command of the aircraft with written information specifying the matters required by Part 5 of the Technical Instructions and shall preserve a copy of that information for a period of not less than six months.
- 5.2 The operator shall ensure that a NOTOC is retained on ground and readily accessible to the aerodrome of last departure and next schedule arrival.
- 5.3 An operator of an aircraft or any agent thereof shall inform any of his or her employees whose duties include a function connected with the carriage of passengers or cargo by air of the Technical Instructions, and shall for this purpose establish and undertake training programmes as required by Chapter 4 of Part 1 of the Technical Instructions, which shall be submitted to the Civil Aviation Authority of Botswana for approval.



6. GUIDANCE

This Bye-Law shall be read together with Civil Aviation (Dangerous Goods) Regulations 2012.

Approved on this 22nd Day of MAY 2018

Onkokame K. Mokaila
Minister
Ministry of Transport and Communications

Made on this 22nd Day of MAY 2018

Puseletso G. Moshabesha
Chief Executive Officer
Civil Aviation Authority of Botswana