



Republic of Namibia
Annotated Statutes

REGULATIONS

REGULATIONS MADE IN TERMS OF

Hospitals and Health Facilities Act 36 of 1994

section 39(2)(c)

Regulations on State Hospitals

Government Notice 268 of 1958

(OG 2167)

came into force on date of publication: 15 October 1958

The Regulations on State Hospitals were originally made in terms of section 53 of the State Hospitals Ordinance 49 of 1957, which was repealed by the Hospitals and Health Facilities Act 36 of 1994. Pursuant to section 39(2)(c) of the Hospitals and Health Facilities Act 36 of 1994, the Regulations on State Hospitals are deemed to have been made under that Act.

ARRANGEMENT OF REGULATIONS

[The individual regulations do not have headings.]

1. The Medical Superintendent of a State Hospital shall be the chief executive officer and shall be a properly qualified medical practitioner registered in South Africa.
2. He shall be in charge of the institution and responsible to the Administrator through the Director. All matters affecting the internal affairs of the hospital shall be referred to him in the first instance. He shall be responsible for the good order and management of the hospital in accordance with these regulations, or such other regulations as may be in force from time to time. He shall exercise general supervision over the whole institution and shall ensure that all subordinate officers, whether remunerated or not, fulfil their duties properly.
3. He shall attend all meetings of the hospital board in his official capacity. He shall ensure that all instructions and wishes of the hospital board are carried out. When such

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instructions affect radical changes or matters of policy, he shall first, through the Director, bring the matter to the Administrator's attention. He shall be entitled to address all meetings in an advisory capacity, but shall have no vote.

4. All official correspondence shall be conducted by the Medical Superintendent.

5. In order to exercise general supervision, he shall visit all departments and buildings of the institution daily and give special attention to the ventilation, temperature, cleanliness and general orderliness of the wards, and shall be responsible for the good order and cleanliness of the buildings and the grounds in general.

6. He shall be in charge of all surgical instruments and apparatus and shall cause all ordinary repairs to be made. He shall order all new instruments, but their purchase shall be subject to the Director's approval if their total cost exceeds the amount laid down by the Financial Regulations.

7. He shall be entitled to discharge any patient on the grounds of misconduct or of contravention of the Hospital Regulations, but shall give written notice of any such discharge at the next ensuing meeting of the Hospital Board. Whenever a patient has been discharged by the Medical Superintendent on the grounds of misconduct or contravention of the Hospital Regulations, such patient shall have the right of appeal through the Director to the Administrator whose decision shall be final.

8. He may suspend any member of the resident medical or other remunerated staff on the grounds of insubordination or improper conduct or a breach of these regulations, and shall immediately make written and full report of such suspension through the Director to the Secretary for South West Africa.

9. He shall notify the Hospital Board of any irregularity or improper conduct on the part of any officer, patients or other person in the hospital.

10. If the Director considers it necessary, the Medical Superintendent shall also do clinical work.

11. He shall ensure that all ordered supplies are delivered regularly, that they are of an approved quality or, in the case of delivery under contract, that such supplies are of the determined quality.

12. All requisitions for the supply of special articles and jobs to be done by artisans in the service of the hospital, shall be subject to his approval.

13. He shall ensure that an adequate supply of drugs is kept in stock. He shall exercise general supervision over the administration and application of drugs, dressings and other medical supplies used in the hospital.

14. Not later than the 30th April of each year he shall draft the annual report to be submitted to the next ensuing meeting of the Hospital Board. This report shall deal with the financial, administrative and medical matters of the hospital during the previous financial year.

15. Where nurses and domestic staff have not made their own arrangements he shall be responsible for their medical care and treatment.

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16. He shall submit a monthly report to the Hospital Board on the professional activities of the hospital during the previous month, and shall include the following -

- (a) a return of all infectious or contagious diseases being treated;
- (b) a return of patients whose stay at the hospital is considered to have become too protracted;
- (c) any other returns that may be required.

He shall forward a copy of all reports to the Administration for its information.

17. In case of absence on the part of the Medical Superintendent the delegation of his duties and functions shall be authorised by the Administrator on the recommendation of the Director.