

ITEKA RYA MINISITIRI W'INTEBE N°149/03 RYO KUWA 05/10/2011 RISHYIRAHO IMBONERAHAMWE N'INCAMAKE Y'IMYANYA Y'IMIRIMO BY'IKIGO GISHINZWE UMUTUNGO KAMERE MU RWANDA	PRIME MINISTER'S ORDER N°149/03 OF 05/10/2011 DETERMINING THE ORGANISATIONAL STRUCTURE AND SUMMARY OF JOB POSITIONS OF RWANDA NATURAL RESOURCES AUTHORITY	ARRETE DU PREMIER MINISTRE N°149/03 DU 05/10/2011 DETERMINANT LA STRUCTURE ORGANISATIONNELLE ET LA SYNTHESE DES EMPLOIS DE L'OFFICE RWANDAIS DES RESSOURCES NATURELLES
ISHAKIRO	TABLE OF CONTENTS	TABLE DE MATIERES
<u>Ingingo ya mbere:</u> icyo iri teka rigamije	<u>Article One:</u> Purpose of this Order	<u>Article premier:</u> Objet du présent arrêté
<u>Ingingo ya 2:</u> Imbonerahamwe n'incamake y'imyanya y'imirimo	<u>Article 2:</u> Organizational structure and summary of job positions	<u>Article 2:</u> Structure organisationnelle et synthèse des emplois
<u>Ingingo ya 3:</u> Abashinzwe gushyira mu bikorwa iri teka	<u>Article 3:</u> Authorities responsible for the implementation of this Order	<u>Article 3:</u> Autorités chargées de l'exécution du présent arrêté
<u>Ingingo ya 4:</u> Ivanwaho ry'ingingo zinyuranyije n'iri teka	<u>Article 4:</u> Repealing provision	<u>Article 4:</u> Disposition abrogatoire
<u>Ingingo ya 5:</u> Igihe iteka ritangira gukurikizwa	<u>Article 5:</u> Commencement	<u>Article 5:</u> Entrée en vigueur

ITEKA RYA MINISITIRI W'INTEBE N°149/03 RYO KUWA 05/10/2011 RISHYIRAHO IMBONERAHAMWE N'INCAMAKE Y'IMYANYA Y'IMIRIMO BY'IKIGO GISHINZWE UMUTUNGO KAMERE MU RWANDA

PRIME MINISTER'S ORDER N°149/03 OF 05/10/2011 DETERMINING THE ORGANISATIONAL STRUCTURE AND SUMMARY OF JOB POSITIONS OF RWANDA NATURAL RESOURCES AUTHORITY

ARRETE DU PREMIER MINISTRE N°149/03 DU 05/10/2011 DETERMINANT LA STRUCTURE ORGANISATIONNELLE ET LA SYNTHESE DES EMPLOIS DE L'OFFICE RWANDAIS DES RESSOURCES NATURELLES

Minisitiri w'Intebe;

Ashingiye ku Itegeko Nshinga rya Repubulika y'u Rwanda ryo ku wa 04 Kamena 2003 nk'uko ryavugururwe kugeza ubu, cyane cyane mu ngingo zaryo, iya 118, iya 119, iya 121 n'iya 201;

Ashingiye ku Itegeko n° 53/2010 ryo ku wa 25/01/2011 rishyiraho Ikigo cy'Igihugu Gishinzwe Umutungo Kamere (RNRA) rikanagena inshingano, imiterere n'imikorere byacyo, cyane cyane mu ngingo zaryo ya 11;

Ashingiye ku Itegeko n° 22/2002 ryo ku wa 09/07/2002 rishyiraho Sitati rusange igenga Abakozi ba Leta n'Inzego z'Imirimo ya Leta, cyane cyane mu ngingo zaryo, iya mbere, iya 2 n'iya 17;

Bisabwe na Minisitiri w'Abakozi ba Leta n'Umurimo;

Inama y'Abaminisitiri yateranye ku wa 20/04/2011 imaze kubisuzuma no kubyemeza;

ATEGETSE:

The Prime Minister;

Pursuant to the Constitution of the Republic of Rwanda of 04 June 2003 as amended to date especially in Articles 118, 119, 121 and 201;

Pursuant to Law n° 53/2010 of 25/01/2011 establishing Rwanda Natural Resources Authority (RNRA) and determining its responsibilities, organisation and functioning especially in Article 11;

Pursuant to Law n° 22/2002 of 09/07/2002 on General Statutes for Rwanda Public Service; especially in Articles One, 2 and 17;

On proposal by the Minister of Public Service and Labour;

After consideration and approval by the Cabinet in its session of 20/04/2011;

HEREBY ORDERS:

Le Premier Ministre;

Vu la Constitution de la République du Rwanda du 04 juin 2003, telle que révisée à ce jour, spécialement en ses articles 118, 119, 121 et 201;

Vu la Loi n° 53/2010 du 25/01/2011 portant création de l'Office rwandais des Ressources Naturelles (RNRA) et déterminant ses attributions, son organisation et son fonctionnement spécialement en son article 11;

Vu la Loi n° 22/2002 du 09/07/2002 portant Statut Général de la Fonction Publique Rwandaise, spécialement en ses articles premier, 2 et 17;

Sur proposition du Ministre de la Fonction Publique et du Travail;

Après examen et adoption par le Conseil des Ministres en sa séance du 20/04/2011;

ARRETE :

Ingingo ya mbere: icyo iri teka rigamije

Iri teka rigena imbonerahamwe n'incamake y'imyanya y'imirimu by'ikigo cy'Igihugu Gishinzwe Umutungo Kamere mu Rwanda (RNRA).

Ingingo ya 2: Imbonerahamwe n'incamake y'inzeho z'imirimu

Imbonerahamwe n'incamake y'imyanya y'imirimu by'ikigo cy'Igihugu Gishinzwe Umutungo Kamere mu Rwanda (RNRA) biri ku mugereka wa I n'uwa II y'iri teka.

Ingingo ya 3: Abashinzwe kubahiriza iri teka

Minisitiri w'Abakozi ba Leta n'Umurimo, Minisitiri w'Umutungo Kamere na Minisitiri w'Imari n'Igenamigambi basabwe kubahiriza iri teka.

Ingingo ya 4: Ivanwaho ry'ingingo zinyuranyije n'iri teka

Ingingo zose z'amateka abanziriza iri kandi zinyuranyije n'ariyo zivanweho.

Ingingo ya 5: Igihe iteka ritangira gukurikizwa

Iri teka ritangira gukurikizwa ku munsu ritangirijweho mu Igazeti ya Leta ya Repubulika y'u Rwanda.

Article One: Purpose of this Order

This Order determines the organizational structure and summary of job positions of Rwanda Natural Resources Authority (RNRA).

Article 2: Organizational structure and summary of job positions

The Organizational structure and summary of job positions of Rwanda Natural Resources Authority (RNRA) are respectively in annexes I and II of this Order.

Article 3: Authorities responsible for the implementation of this Order

The Minister of Public Service and Labour, the Minister of Natural Resources and the Minister of Finance and Economic Planning are entrusted with the implementation of this Order.

Article 4: Repealing provision

All prior provisions contrary to this Order are hereby repealed.

Article 5: Commencement

This Order shall come into force on the date of its publication in the Official Gazette of the Republic of Rwanda.

Article premier: Objet du présent arrêté

Le présent arrêté détermine la structure organisationnelle et la synthèse des emplois de l'Office Rwandais des Ressources Naturelles (RNRA).

Article 2: Organigramme et synthèse des emplois

La structure organisationnelle et la synthèse des emplois de l'Office Rwandais des Ressources Naturelles (RNRA) sont respectivement en annexes I et II du présent arrêté.

Article 3: Autorités chargées de l'exécution du présent arrêté

Le Ministre de la Fonction Publique et du Travail, le Ministre des Ressources Naturelles et le Ministre des Finances et de la Planification Economique sont chargés de l'exécution du présent arrêté.

Article 4: Disposition abrogatoire

Toutes les dispositions réglementaires antérieures contraires au présent arrêté sont abrogées.

Article 5: Entrée en vigueur

Le présent arrêté entre en vigueur le jour de sa publication au Journal Officiel de la République du Rwanda.

Official Gazette n° 48 of 28/11/2011

Kigali, kuwa 05/10/2011

Kigali, on 05/10/2011

Kigali, le 05/10/2011

(sé)

MAKUZA Bernard
Minisitiri w'Intebe

(sé)

MAKUZA Bernard
Prime Minister

(sé)

MAKUZA Bernard
Premier Ministre

(sé)

MUREKEZI Anastase
Minisitiri w'Abakozi ba Leta n'Umurimo

(sé)

MUREKEZI Anastase
Minister of Public Service and Labour

(sé)

MUREKEZI Anastase
Ministre de la Fonction Publique et du Travail

**Bibonywe kandi bishyizweho Ikirango cya
Repubulika:**

Seen and sealed with the Seal of the Republic:

Vu et scellé du Sceau de la République :

(sé)

KARUGARAMA Tharcisse
Minisitiri w'Ubutabera/Intumwa Nkuru ya Leta

(sé)

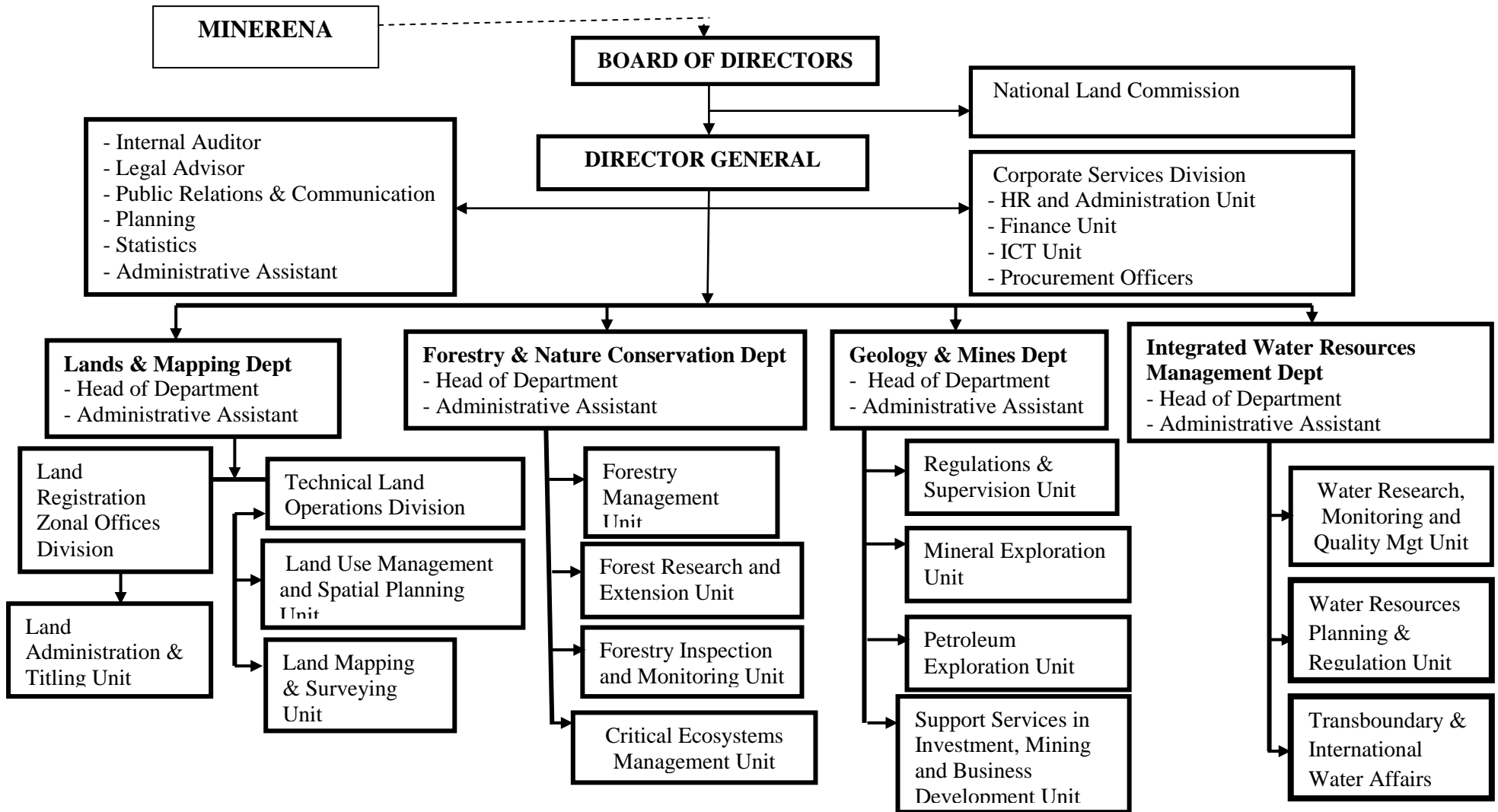
KARUGARAMA Tharcisse
Minister of Justice/Attorney General

(sé)

KARUGARAMA Tharcisse
Ministre de la Justice/Garde des Sceaux

UMUGEREKA WA I W'ITEKA RYA MINISITIRI W'INTEBE N°149/03 RYO KUWA 05/10/2011 RISHYIRAHU IMBONERAHAMWE N'INCAMAKE Y'IMYANYA Y'IMIRIMO BY'IKIGO GISHINZWE UMUTUNGO KAMERE MU RWANDA	ANNEX I TO PRIME MINISTER'S ORDER N°149/03 OF 05/10/2011 DETERMINING THE ORGANISATIONAL STRUCTURE AND SUMMARY OF JOB POSITIONS OF RWANDA NATURAL RESOURCES AUTHORITY	ANNEXE I A L'ARRETE DU PREMIER MINISTRE N°149/03 DU 05/10/2011 DETERMINANT LA STRUCTURE ORGANISATIONNELLE ET LA SYNTHESE DES EMPLOIS DE L'OFFICE RWANDAIS DES RESSOURCES NATURELLES
---	---	--

ANNEX I: ORGANIZATIONAL CHART OF RWANDA NATURAL RESOURCES AUTHORITY



UMUGEREKA WA II W'ITEKA RYA MINISITIRI W'INTEBE N°149/03 RYO KUWA 05/10/2011 RISHYIRAHU IMBONERAHAMWE N'INCAMAKE Y'IMYANYA Y'IMIRIMO BY'IKIGO GISHINZWE UMUTUNGO KAMERE MU RWANDA	ANNEX II TO PRIME MINISTER'S ORDER N°149/03 OF 05/10/2011 DETERMINING THE ORGANISATIONAL STRUCTURE AND SUMMARY OF JOB POSITIONS OF RWANDA NATURAL RESOURCES AUTHORITY	ANNEXE II A L'ARRETE DU PREMIER MINISTRE N°149/03 DU 05/10/2011 DETERMINANT LA STRUCTURE ORGANISATIONNELLE ET LA SYNTHESE DES EMPLOIS DE L'OFFICE RWANDAIS DES RESSOURCES NATURELLES
--	--	---

ANNEX II : SUMMARY OF JOB POSITIONS OF RWANDA NATURAL RESOURCES AUTHORITY

Administrative Unit	Job Titles	Title of job position linked with the Job	Proposed Jobs
Office of the Director General	Director General	Director General	1
	Administrative Assistant	Administrative Assistant	1
	Internal Auditor	Internal Auditor	1
	Public Relations & Communication	Public Relations & Communication Officer	2
	Legal Advisor	Legal Advisor	3
	Strategic Planning and M&E	Strategic Planning, Monitoring & Evaluation Officer	1
	Statistics	Statistician	1
	S/Total		10
Lands & Mapping Department	Head of Department	Head of Lands & Mapping Departement	1
	Administrative Assistant	Administrative Assistant	1
	Land Titles Planning and Monitoring	Land Titles Planning and Monitoring Officer	1
	S/Total		3
Land Registration Zonal Offices Division	Division Manager	Zonal Office Division Manager & Deputy Registrar of Land Titles	5
	Administrative Assistant	Administrative Assistant	5
	Land Registration	Professional in charge of Land Registration	11
	Lands Archives	Lands Archivist	6
	S/Total		27
Land Administration and Titling Unit	Director Unit	Director of the Land Administration Unit	1
	Land registration	Professional in charge of Land Registration	2
	Lands Archives	Lands Archivist	2
	S/Total		5
Technical Land Operations Division	Division Manager	Technical Operations Division Manager	1
	Administrative Assistant	Administrative Assistant	1
	S/Total		2
Land Surveying and	Director of Unit	Director of Surveying and Mapping Unit	1

Official Gazette n° 48 of 28/11/2011

Mapping Unit	Senior Surveying	Senior Surveyor	1
	Junior Surveyor	Surveyor	1
	Photogrammetry	Photogrammetrist	1
	Cadastre	Professional in cadastral survey	1
	In Charge of Cartography	Professional in Cartography	2
	S/Total		7
Land Use Management and Spatial Planning Unit	Director of Unit	Director of Land Use Management and Spatial Planning Unit	1
	Land Valuer	Professional in charge of land valuation	2
	Urban Planning	Urban Planner	1
	Land use planning	Land use planner	1
	Professional in Land Use Monitoring & Evaluation	Professional in Land Use Monitoring & Evaluation	3
	S/Total		8
Forest & Nature Conservation Department	Head of Department	Head of Department Forestry Management and Nature Conservation Department	1
	Administrative Assistant	Administrative Assistant to the Head of Department	1
	Forest Planning	Forest planning Officer	1
	S/Total		3
Forestry Management Unit	Director of Unit	Director of Forestry Management Unit	1
	Forest Industry & Carbon Market	Forest Industry & Carbon Market Officer	1
	Forest Licensing	Licensing Officer	1
	Biomass Energy	Biomass Energy Officer	1
	Forest Mapping	Forest Mapping Officer	1
	Forest Plantations	Forest Plantations Officer	1
	Forestry Data Mgt	Forestry inventory officer	1
	S/Total		7
Forestry Research and Extension Unit	Director of Unit	Director of Forestry Research and Extension Unit	1
	Forestry Extension	Forestry Extension Officers	5
	Research Liaison	Research Liaison officer	1

Official Gazette n° 48 of 28/11/2011

	Agroforestry	Agroforestry Officer	1
	Sylviculture	Sylviculture Officer	1
	S/Total		9
Critical Ecosystems Management Unit	Director of Unit	Director of Critical Ecosystems Management Unit	1
	Critical Marshland Zones Management	Critical Marshland Management Officer	1
	Natural Forests Ecosystems Management	Natural Forests Ecosystems Management Officer	1
	Biodiversity Conservation	Biodiversity Officer	1
	S/Total		4
Forestry Inspection & Monitoring Unit	Director of Unit	Director of Forestry Inspection & Monitoring Unit	1
	Forest Inspection & monitoring	Forestry Inspectors	5
	S/Total		6
Geology & Mines Department	Head of Department	Head of Geology & Mines Department	1
	Administrative Assistant	Administrative Assistant to Head of Department	1
	Planning and Monitoring	Planning and Monitoring Officer	1
	S/Total		3
Regulation and Supervision Unit	Director of Unit	Director of Regulation and Supervision Unit	1
	Setting Standards & Monitoring	Setting Standards & Monitoring Officer in charge of Small-scale Mines and Quarries	1
		Setting Standards & Monitoring Officer in charge of Large Scale Mining	1
	Technician	Technician for Small Scale Mining and Quarry/Large Scale Mining	2
	Mines Inspection	Mines Inspector	6
	Registrar	Registrar of Permits	3
	S/Total		14
Mineral Exploration Unit	Director of Unit	Director of Mineral Exploration Unit	1
	Geologist	Geologist	4
	Geophysicist	Geophysicist	1
	Geochemist	Geochemist	2
	Petrographer/Petrologist	Petrographer/Petrologist	1

Official Gazette n° 48 of 28/11/2011

	Technician	Technician in Geology	2
	Technician	Technician in Geophysics	1
	Technician	Technician in Petrography/Mineralogy	1
	Technician	Technician in Geochemistry	1
	Technician	Technician in drilling	1
	Documentalist	Documentation for files and reports for the Mining Sector	1
	S/Total		16
Petroleum Exploration Unit	Director of Unit	Petroleum Exploration Unit	1
	Petroleum Exploration Geophysicist	Petroleum Exploration Geophysicist	2
	Petroleum Geologist	Petroleum Geologist	1
	Petroleum Engineer	Petroleum Engineer	2
	S/Total		6
Support Services in Investment, Mining and Business Development Unit	Director of Unit	Director of Support Services in Investment, Mining Business Development Unit	1
	Small scale Mining Promotion	Small scale Mining Engineer	2
	Mineral/Petroleum Economist	Mineral/Petroleum Economics Specialist	2
	S/Total		5
Integrated Water Resources Management (IWRM) Department	Head of Deptment	Head of IWRM Department	1
	Administrative Assistant	Administrative Assistant	1
	Planning and Monitoring	Planning and Monitoring Officer	1
	Water Users' Capacity Building	Water Users' Capacity Building Officer	1
	S/Total		4
Water Research, Monitoring and Quality Management Unit	Director of Unit	Director of Water Research, Monitoring and Quality Management Unit	1
	Surface Water	Surface Water Officer	2
	Ground Water	Ground Water Officer	2
	Water Resource Monitoring Network	Water Resource Monitoring Network Officer	4
	Water data and Information Management	Water data and Information management Officer	2

Official Gazette n° 48 of 28/11/2011

	System		
	Water Quality	Water Quality Officer	2
	S/Total		13
Water Resources Planning and Regulation Unit	Director of Unit	Director of Water Resources Planning and Regulation Unit	1
	Water Use Planning	Water Use Planning Officer	1
	Water Permit Administration	Water Permit Administrators	2
	Water Regulation	Water Regulation Officer	1
	S/Total		5
Transboundary & International Water Affairs	Director of Unit	Director of Transboundary & International Water Affairs Unit	1
	Regional Water programmes	Regional Water Programme Officer	1
	International Water Affairs	International Water Affairs Officer	1
	S/Total		3
Corporate Services Division	Division Manager	Corporate Services Division Manager	1
	Administrative Assistant	Administrative Assistant to Division Manager	1
	Procurement Officer	Procurement Officer	2
	S/Total		4
ICT Unit	Director of Unit	Director of ICT Unit	1
	Network Administrator	Network Administrator	2
	System Administrator	System Administrator	2
	Senior Database&Application Administration	Senior Database&Application Administrator	1
	Database&Application Administration	Database&Application Administrator	2
	Business Analyst	Business Analyst	1
	Software Engineers	Software Engineers	3
	Senior GIS Officer	Senior GIS Officer	1
	GIS Officer	GIS Officer	2
	ICT Officers	ICT Officers	6
	S/Total		21
Finance Unit	Director of Unit	Director of Finance Unit	1

Official Gazette n° 48 of 28/11/2011

	Budget Officer	Budget Officer	1
	Accountant	Accountant	2
	Data Licensing and Data Transaction	Professional in Licensing and Data Transaction and Income	2
	Logistics	Logistics Officer	1
	Store Management	Store Keeper	2
	Secretary	Secretary	1
	S/Total		10
HR & Administration Unit	Director	Director of HR & Administration Unit	1
	Human Resources Development	Human Resources Development Officer	1
	Staff Management	Staff Management Officer	1
	Central Secretariat	Head of Central Secretariat	1
	Secretary	Secretary in Central Secretariat	2
	Documentation & Archives	Librarian	1
	Customer Care Desk	Customer Care Officer	1
	S/Total		8
	Grand Total		203